



north wales economic ambition board  
bwrdd uchelgais economaidd gogledd cymru

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**REPORT TO THE NORTH WALES ECONOMIC AMBITION BOARD**

**05/02/2021**

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**Title:** Revenue Budget 2020/21 – Third Quarter Review (December 2020)

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**1. Purpose of the Report**

- 1.1 This report intends to provide the North Wales Economic Ambition Board (NWEAB) with details of the actual expenditure and income for the third quarter of the 2020/21 financial year as well as projected full year out-turn against its annual budget.
- 1.2 In order to operate effectively, the Joint Committee needs to be aware of its projected expenditure position against its approved annual budget.

**2. Decision Sought**

- 2.1 **To receive and note the NWEAB joint committee's Third Quarter Review for 2020/21.**
- 2.2 **To obtain the Joint Committee's approval for any underspend in 2020/21 to be transferred to the earmarked reserve that will be available for future years.**

**3. Reasons for the Decision**

- 3.1 To note a forecast underspend of £156,255 in 2020/21. Any underspend at the end of the financial year to be transferred to the earmarked reserve.
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#### **4. Background**

- 4.1 The NWEAB in its meeting on 12 June 2020 approved its 2020/21 budget of £1,673,690. This included £1,468,420 for the Portfolio Management Office, £155,770 for the accountable body's support services and £49,500 for the joint committee. The budgeted funding contributions came from partner contributions, European Social Fund (ESF) grant, the earmarked reserve and the Public Transport (Wales) Bill Grant.
- 4.2 The second quarter review was presented to the NWEAB on 23 October 2020, and an underspend of £78,452 was forecasted at this time.
- 4.3 The out-turn report and the annual return for 2020/21 will be presented to the NWEAB on 14 May 2021.

#### **5. Expenditure and income in 2020/21**

- 5.1 Appendix 1 provides a detailed analysis of the actual expenditure and income for the third quarter of the 2020/21 financial year, together with projected full year out-turn against its annual budget.
- 5.2 At the end of the third quarter, the actual net position was a (Covid-19 affected) surplus of £121,080.
- 5.3 The net out-turn position at the end of the 2020/21 financial year is forecasted to be an underspend of £156,255.

#### Portfolio Management Office

- 5.4 An underspend of £578,773 is forecasted for the Portfolio Management Office in 2020/21. This has increased by £151,772 since the last quarter, mainly due to further delayed recruitment to posts and other Covid-19 related reductions in headings such as travel and subsistence; training; engagement and meetings; communications and public relations; project planning, development and support.

### Accountable Body Support Services

- 5.5 The projected costs for the accountable body support services heading reflected the budget figure in the last quarter, but with further information available, a net underspend of £22,364 is forecasted for this year.

### Joint Committee

- 5.6 An underspend of £5,767 is forecasted on the Joint Committee heading, with a marginal increase from the last quarter.

### Funding Contributions

- 5.7 Based on our projected employee expenditure of £596,013 for 2020/21, as well as the expenditure for the retrospection period from April 2019 (changed from the original anticipated retrospection period commencing from July 2018), £561,720 of grant funding could be received during this financial year. The income from the earmarked reserve is not likely to be required in 2020/21 due to the back-dated ESF grant received.
- 5.8 There are ongoing discussions with the Welsh Government on the Growth Deal grant offer letter, to allow for the first payment of £16m to be released before the end of March 2021. As this will be a capital grant received in advance, it will be shown as a creditor on the Annual Return's Statement of Balances at 31 March 2021, and will be available to fund the capital programme during 2021/22.

## **6. Staffing Implications**

- 6.1 The estimated out-turn position for 2020/21 reflects the recruitments that have taken place over recent months, with the remaining recruitments likely to commence early in the new financial year. The current staffing structure for the Portfolio Management Office is shown in Appendix 2.

**7. Consultations Undertaken**

- 7.1 Appendix 1, as well as a summary of the contents of this report, was presented to the Executive Group on 15 January 2021.

**8. Appendix**

Appendix 1 – Economic Ambition Board Budget 2020/21 – Third Quarter Review (December 2020).

Appendix 2 – Staffing structure for the Portfolio Management Office.

**STATUTORY OFFICERS' OPINIONS:**

**i. Monitoring Officer – Accountable Body:**

No observations to add from a propriety perspective.

**ii. Statutory Finance Officer – Accountable Body:**

Author of this report.

Economic Ambition Board Budget 2020/21 - Third Quarter Review (December 2020)

Appendix 1

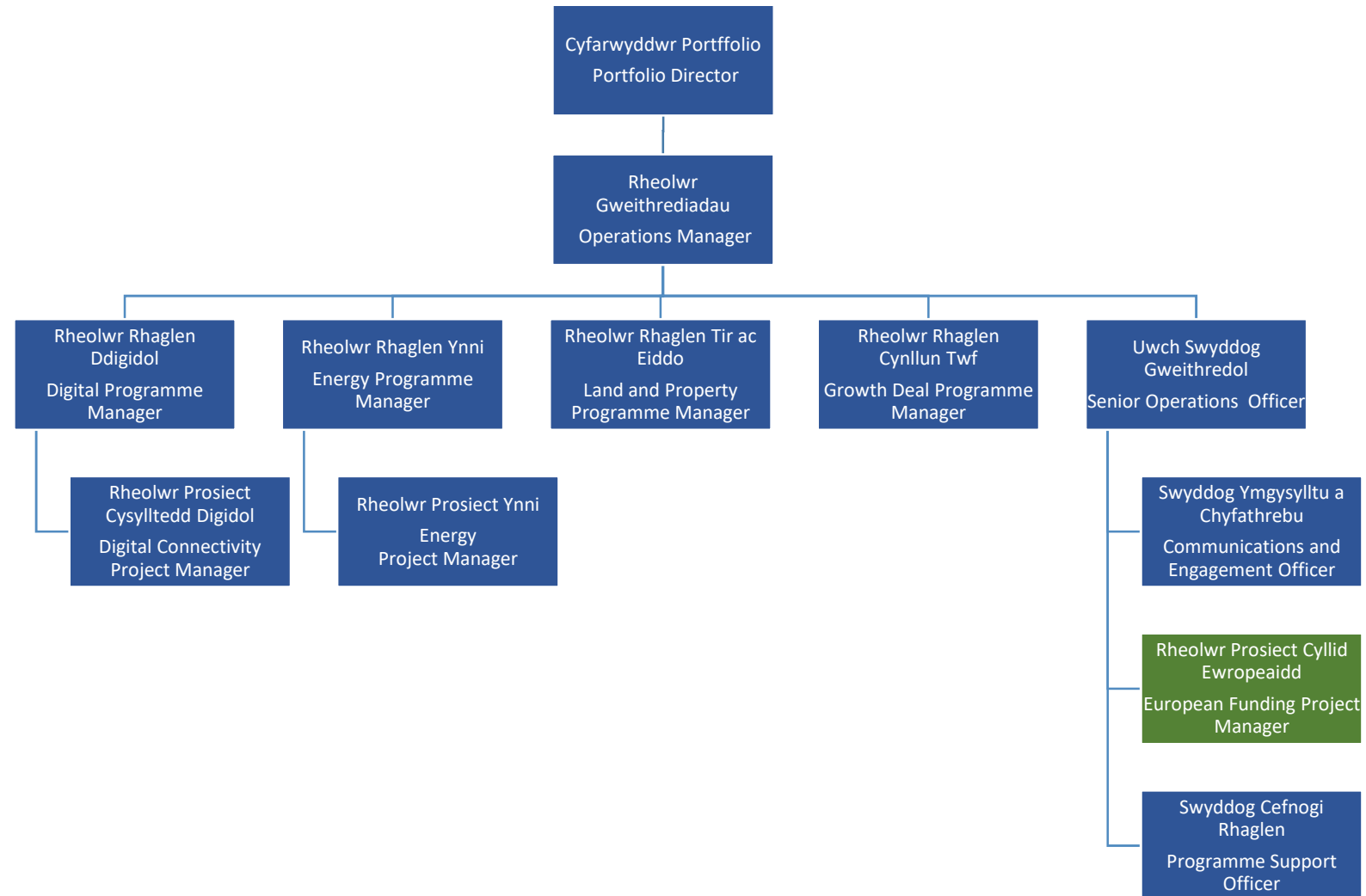
	Base Budget	One-off virements	Total Budget	April - December 2020	Estimated Final Position	Overspend / (Underspend)
Expenditure	(£)	(£)	(£)	(£)	(£)	(£)
<b>Portfolio Management Office</b>						
Employee Expenditure (Pay, N.I. & Superannuation)	933,740		933,740	352,419	596,013	(337,727)
Advertising and Assessment of Candidates		10,000	10,000	11,644	16,644	6,644
Travel and Subsistence	20,000		20,000	0	0	(20,000)
Training	10,000	10,000	20,000	1,125	5,000	(15,000)
Engagement and Meetings	15,000		15,000	99	99	(14,901)
Communications and Public Relations	37,530	62,470	100,000	14,050	35,000	(65,000)
Supplies and Services	10,000	10,000	20,000	9,232	15,000	(5,000)
Regional Engagement Team (RET)	42,290		42,290	42,287	42,287	(3)
Premises	17,500		17,500	10,070	17,500	0
Project Planning, Development and Support		180,000	180,000	92,120	140,783	(39,217)
Transport		109,890	109,890	14,761	21,321	(88,569)
<b>Portfolio Management Office Total</b>	<b>1,086,060</b>	<b>382,360</b>	<b>1,468,420</b>	<b>547,807</b>	<b>889,647</b>	<b>(578,773)</b>
<b>Accountable Body Support Services</b>						
Finance Services Support	98,110		98,110	0	68,237	(29,873)
Legal (includes Monitoring Officer)	20,250		20,250	0	20,250	0
Corporate Support	26,060		26,060	21,876	37,580	11,520
Information Technology	11,350		11,350	0	7,339	(4,011)
<b>Accountable Body Support Services Total</b>	<b>155,770</b>		<b>155,770</b>	<b>21,876</b>	<b>133,406</b>	<b>(22,364)</b>
<b>Joint Committee</b>						
External Legal Support	18,000		18,000	14,933	33,000	15,000
Treasury Advisory	10,000		10,000	8,975	8,975	(1,025)
External Audit Fee	1,500		1,500	(511)	1,000	(500)
Business Delivery Board	20,000		20,000	758	758	(19,242)
<b>Joint Committee Total</b>	<b>49,500</b>		<b>49,500</b>	<b>24,155</b>	<b>43,733</b>	<b>(5,767)</b>
<b>Total Expenditure</b>	<b>1,291,330</b>	<b>382,360</b>	<b>1,673,690</b>	<b>593,838</b>	<b>1,066,786</b>	<b>(606,904)</b>

Economic Ambition Board Budget 2020/21 - Third Quarter Review (December 2020)


Appendix 1

	Base Budget	One-off virements	Total Budget	April - December 2020	Estimated Final Position	Overspend / (Underspend)
Income	(£)	(£)	(£)	(£)		(£)
<b>Funding Contributions</b>						
<b>Partner Contributions</b>						
Conwy County Borough Council	(50,000)		(50,000)	(50,000)	(50,000)	0
Denbighshire County Council	(50,000)		(50,000)	(50,000)	(50,000)	0
Flintshire County Council	(50,000)		(50,000)	(50,000)	(50,000)	0
Gwynedd Council	(50,000)		(50,000)	(50,000)	(50,000)	0
Isle of Anglesey County Council	(50,000)		(50,000)	(50,000)	(50,000)	0
Wrexham County Borough Council	(50,000)		(50,000)	(50,000)	(50,000)	0
Bangor University	(25,000)		(25,000)	(25,000)	(25,000)	0
Wrexham Glyndwr University	(25,000)		(25,000)	(25,000)	(25,000)	0
Coleg Cambria	(25,000)		(25,000)	(25,000)	(25,000)	0
Grŵp Llandrillo Menai	(25,000)		(25,000)	(25,000)	(25,000)	0
<b>Partner Contributions - Other</b>						
Conwy County Borough Council	(40,000)		(40,000)	(40,000)	(40,000)	0
Denbighshire County Council	(40,000)		(40,000)	(40,000)	(40,000)	0
Flintshire County Council	(40,000)		(40,000)	(40,000)	(40,000)	0
Gwynedd Council	(40,000)		(40,000)	(40,000)	(40,000)	0
Isle of Anglesey County Council	(40,000)		(40,000)	(40,000)	(40,000)	0
Wrexham County Borough Council	(40,000)		(40,000)	(40,000)	(40,000)	0
Public Transport (Wales) Bill Grant		(109,890)	(109,890)	(4,781)	(21,321)	88,569
European Social Fund (ESF) Priority 5 funding	(651,330)		(651,330)	(70,137)	(561,720)	89,610
Earmarked Reserve		(272,470)	(272,470)	0	0	272,470
<b>Total Income</b>	<b>(1,291,330)</b>	<b>(382,360)</b>	<b>(1,673,690)</b>	<b>(714,918)</b>	<b>(1,223,041)</b>	<b>450,649</b>
<b>Net Overspend / (Underspend)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(121,080)</b>	<b>(156,255)</b>	<b>(156,255)</b>

## Swyddfa Rheoli Portffolio | Portfolio Management Office



 Swyddi Presennol  
*Current Posts*

 Swyddi wedi penodi ond heb gychwyn yn y swydd  
*Appointed but not yet started*

